

**METRO-KOL-HQ-ENGG/METRO RAILWAY
TENDER DOCUMENT**

Tender No: Civil-2575-2026

Closing Date/Time: 08/07/2026 12:00

PRINCIPAL CHIEF ENGINEER acting for and on behalf of The President of India invites E-Tenders against Tender No **Civil-2575-2026** Closing Date/Time 08/07/2026 12:00 Hrs. Bidders will be able to submit their original/revised bids upto closing date and time only. Manual offers are not allowed against this tender, and any such manual offer received shall be ignored.

1. NIT HEADER

Name of Work	Providing facilitation for the work of mutation, reconciliation of land plan and data and Digitisation of data of acquired land of Metro Railway/Kolkata in consultation with West Bengal Govt. in North Section of Blue Line from Dakshineswar Station (KDSW) (In.) to Central Station (KCEN) (In.).		
Bidding type	Normal Tender		
Tender Type	Open	Bidding System	Single Packet System
Tender Closing Date Time	08/07/2026 12:00	Date Time Of Uploading Tender	13/06/2026 16:08
Pre-Bid Conference Required	No	Pre-Bid Conference Date Time	Not Applicable
Advertised Value	6703101.00	Tendering Section	DY.CE HQ
Bidding Style	Single Rate for Each Schedule	Bidding Unit	
Earnest Money (Rs.)	134100.00	Validity of Offer (Days)	60
Tender Doc. Cost (Rs.)	0.00	Period of Completion	12 Months
Contract Type	Works - General	Contract Category	Expenditure
Bidding Start Date	24/06/2026		
Are JV allowed to bid	No	Number of JV Member Allowed	0
Are Consortium allowed to bid	No	Number of Consortium Member Allowed	0
Ranking Order For Bids	Lowest to Highest	Expenditure Type	Revenue

2. SCHEDULE

S.No.	Item Code	Item Qty	Qty Unit	Unit Rate	Basic Value	Escl.(%)	Amount	Bidding Unit
Schedule () A-Mutation Work							6703101.00	Above/ Below/Par
1	1	24540.00	Per Unit	273.15	6703101.00	AT Par	6703101.00	
	Description:- Mutation of Metro Railway land owned by virtue of acquisition under the provision of The Metro Railways (Construction of works) Act, 1978 as amended in 1987, in Rural /Urban area as per documents in conformity of land acquisition etc., or other land required from Govt./Pvt./Semi Govt. authorities through mutual agreement. 1.To apply for mutation of acquired land as per extent procedure followed by the revenue department of State Govt of West Bengal. 2.Collection of copy of; i. The relevant LR-ROR. ii. Notification for acquisition under Section 10(1) of The Metro Railways (Construction of works) Act, 1978. iii. Joint inspection report for acquisition of land iv. Certified copy of declaration of award order etc. from Learned Competent Authority Court of Metro Railway, Kolkata.v. Handing over and taking over physical possession of acquired land. vi. Documents related to disbursement of awarded amount to the claimant by Metro Railway vii. Any other documents as required for mutation of acquired land. 3.Submission of all the above documents to concerned BL&LRO office/revenue office. 4. To assist railway officials to appear in the hearing and produce all documents before the concerned officer and comply all the order/ suggestions as desired for mutation of the parcel of land on behalf of Metro Railway, Kolkata. 5.To collect the mutation certificate duly signed by the revenue authority and to hand over to Metro Railway, Kolkata. 6.To collect the Record of Right (ROR)/Porcha framed in favour of Metro Railway, Kolkata. 7.Any other activities as required for mutation not mentioned above should also be taken care of to complete the process of mutation. 8.To comply any other instructions related to mutation as decided by Engineer-in-Charge of the work. Notes- (1) Unit: Per Unit means per decimal. (2) Rates includes agency's all labours, materials, tools & plants, consumables, lead, lift, taxes etc. complete including GST.							

3. ITEM BREAKUP

No item break up added

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4. ELIGIBILITY CONDITIONS

Standard Financial Criteria

S.No.	Description	Confirmation Required	Remarks Allowed	Documents Uploading
1	The tenderer must have minimum average annual contractual turnover of V/N or 'V' whichever is less; where V= Advertised value of the tender in crores of Rupees; N= Number of years prescribed for completion of work for which bids have been invited. The average annual contractual turnover shall be calculated as an average of "total contractual payments" in the previous three financial years, as per the audited balance sheet. However, in case balance sheet of the previous year is yet to be prepared/ audited, the audited balance sheet of the fourth previous year shall be considered for calculating average annual contractual turnover. The tenderers shall submit requisite information as per Annexure-VIB of GCC, April-2022 or Annexure-X of this document, along with copies of Audited Balance Sheets duly certified by the Chartered Accountant/ Certificate from Chartered Accountant duly supported by Audited Balance Sheet. For further details refer to Clause 18.0 and 19.0 of Chapter-I of Tender Document.	No	No	Allowed (Mandatory)

Special Technical Criteria

S.No.	Description	Confirmation Required	Remarks Allowed	Documents Uploading
1	The Tenderer must have successfully completed or substantially completed any one of the following during the last 07 (seven) years, ending last day of month previous to the one in which tender is invited : (i) Three similar works each costing not less than the amount equal to 30% of advertised value of the tender, or (ii) Two similar works each costing not less than the amount equal to 40% of advertised value of the tender, or (iii) One similar work costing not less than the amount equal to 60% of advertised value of the tender. For further details refer to Clause 16.0, 17.0 & 19.0 of Chapter-I of Tender Document.	No	No	Allowed (Mandatory)
1.1	Definition of Similar Nature of Work: Any work of updation of Land plans including reconciling , Computerization / digitalization and certification of Land plans from concerned Revenue Authorities	No	No	Not Allowed

Bidders shall confirm and certify on the behalf of the tenderer including its constituents as under:

S.No.	Description
1	I/we the tenderer (s) am/are signing this document after carefully reading the contents.
2	I/We the tenderer(s) also accept all the conditions of the tender and have signed all the pages in confirmation thereof.
3	I/we hereby declare that I/we have downloaded the tender documents from Indian Railway website www.ireps.gov.in . I/we have verified the content of the document from the website and there is no addition, no deletion or no alteration to the content of the tender document. In case of any discrepancy noticed at any stage i.e. evaluation of tenders, execution of work or final payment of the contract, the master copy available with the railway Administration shall be final and binding upon me/us.
4	I/we declare and certify that I/we have not made any misleading or false representation in the forms, statements and attachments in proof of the qualification requirements.
5	I/We also understand that my/our offer will be evaluated based on the documents/credentials submitted along with the offer and same shall be binding upon me/us.
6	I/We declare that the information and documents submitted along with the tender by me/us are correct and I/we are fully responsible for the correctness of the information and documents, submitted by us.
7	I/we certify that I/we the tenderer(s) is/are not blacklisted or debarred by Railways or any other Ministry / Department of Govt. of India from participation in tender on the date of submission of bids, either in individual capacity or as a HUF/ member of the partnership firm/LLP/JV/Society/Trust.
8	I/we understand that if the contents of the certificate submitted by us are found to be forged/false at any time during process for evaluation of tenders, it shall lead to forfeiture of the Bid Security and may also lead to any other action provided in the contract including banning of business for a period of upto two year. Further, I/we and all my/our constituents understand that my/our offer shall be summarily rejected.
9	I/we also understand that if the contents of the certificate submitted by us are found to be false/forged at any time after the award of the contract, it will lead to termination of the contract, along with forfeiture of Bid Security/Security Deposit and Performance guarantee and may also lead to any other action provided in the contract including banning of business for a period of upto two year.

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10	I/We have read the clause regarding restriction on procurement from a bidder of a country which shares a land border with India and certify that I am/We are not from such a country or, if from such a country, have been registered with the competent Authority. I/We hereby certify that I/we fulfil all the requirements in this regard and am/are eligible to be considered (evidence of valid registration by the competent authority is enclosed)
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Partnership firm/Joint Venture (JV) / Hindu Undivided Family (HUF) / Limited Liability Partnership (LLP) etc.

S.No.	Description
1	Partnership firm/Joint Venture (JV) / Hindu Undivided Family (HUF) / Limited Liability Partnership (LLP) etc. Please submit a certificate in the prescribed format (please download the format from the link given below). Non submission of the certificate, or submission of certificate either not properly filled in, or in a format other than the prescribed format shall lead to summary rejection of your offer. (Click here to download the Format of Self Certification)

5. COMPLIANCE

Commercial-Compliance

S.No.	Description	Confirmation Required	Remarks Allowed	Documents Uploading
1	The tenderers shall submit a copy of certificate stating that all their statements/documents submitted alongwith bid are true and factual. Standard format of certificate to be submitted by the bidder is enclosed as FORM-G of this document. In addition to FORM-G, in case of other than Company/Proprietary firm, FORM-G(A) shall also be submitted by the each member of a Partnership Firm / Joint Venture (JV) / Hindu Undivided Family (HUF) / Limited Liability Partnership (LLP) etc. as the case may be. Non submission of above certificate(s) by the bidder shall result in summarily rejection of his/their bid. It shall be mandatorily incumbent upon the tenderer to identify, state and submit the supporting documents duly self attested / digitally signed by which they/he are/is qualifying the Qualifying Criteria mentioned in the Tender Document.	No	No	Allowed (Mandatory)
2	The tenderers in their bids shall indicate the details of their Jurisdictional Assessing Officer/GST (Designation, address & email Id). In case of a contract award, a copy of the LOA/Purchase Order shall be immediately forwarded by Purchaser to the Jurisdictional Assessing Officer/GST mentioned in the tenderer's bid.	No	No	Allowed (Mandatory)
3	Please enter the percentage of local content in the material being offered. Please enter 0 for fully imported items, and 100 for fully indigenous items. The definition and calculation of local content shall be in accordance with the Make in India policy as incorporated in the tender conditions.	No	Yes	Allowed (Optional)

General Instructions

S.No.	Description	Confirmation Required	Remarks Allowed	Documents Uploading
1	The tenderers shall submit a copy of certificate stating that all their statements/documents submitted alongwith bid are true and factual. Standard format of certificate to be submitted by the bidder is enclosed as FORM-G of this document. In addition to FORM-G, in case of other than Company/Proprietary firm, FORM-G(A) shall also be submitted by the each member of a Partnership Firm / Joint Venture (JV) / Hindu Undivided Family (HUF) / Limited Liability Partnership (LLP) etc. as the case may be. Non submission of above certificate(s) by the bidder shall result in summarily rejection of his/their bid. It shall be mandatorily incumbent upon the tenderer to identify, state and submit the supporting documents duly self attested / digitally signed by which they/he are/is qualifying the Qualifying Criteria mentioned in the Tender Document.	No	No	Not Allowed

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2	The tenderers in their bids shall indicate the details of their Jurisdictional Assessing Officer/GST (Designation, address & email Id). In case of a contract award, a copy of the LOA/Purchase Order shall be immediately forwarded by Purchaser to the Jurisdictional Assessing Officer/GST mentioned in the tenderer's bid.	No	No	Not Allowed
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Special Conditions

S.No.	Description	Confirmation Required	Remarks Allowed	Documents Uploading
1	1. The agency shall deploy sufficient numbers of experts of the revenue and legal matters/surveyor etc. to complete the work in time. 2. (a) The expenditure for document search, application fee, pending Tax/Khajna & any other Statutory tax, fees etc. paid to revenue department of State Government will be reimbursed by Metro Railway on submission of relevant documents/invoices of the amount paid by agency to Metro Railway with extra 10% (Ten Percent) additional amount over and above such payment as a facilitating/ conveniences charges. (b) Metro Railway will also reimburse to the agency on submission of tax/invoice/certificate for statutory tax i.e. GST paid by agency as applicable for facilitating, providing services against 2(a) above. 3. Mutation work will have to be done as per the schedule of work provided in the document, special terms and condition for mutation works and as per direction of Engineer-in-charge of the work. 4. The Contractor shall submit the Progress of works right from submission of mutation application (copy of which to be submitted to Metro Railway on regular basis as decided by Engineer-in- Charge). 5. Mutation of identified land parcels shall be complete in all respect. However, excessive delay in legal process of mutation for private, disputed and unidentified land parcels will not hinder the closure of contract. 6. Payment conditions: Payment will be made on completion of mutation of each application as per prescribed Schedule of item of work and special terms and condition for mutation works. 7. DELIVERABLES: The agency shall deliver the following; a. Mutation Certificate duly authenticated by the Revenue authority. b. Copy of LR-ROR (Porcha) in favour of Metro Railway, Kolkata.	No	No	Not Allowed

Technical-Compliances

S.No.	Description	Confirmation Required	Remarks Allowed	Documents Uploading
1	Scanned copy [in PDF format] of DECLARATION regarding association of railway officers with the tenderer [for details please refer Annexure-I of Tender Document].	No	No	Allowed (Mandatory)
2	Scanned copy [in PDF format] of details of works successfully completed / substantially completed by the the tenderer during last seven years [for details please refer Annexure-II of Tender Document].	No	No	Allowed (Mandatory)
3	Scanned copy [in PDF format] of details of technical personnel available on hand and to be engaged [for details please refer Annexure-IV of Tender Document].	No	No	Allowed (Mandatory)
4	Scanned copy [in PDF format] of List of arbitration cases of the tenderer during last five years [for details please refer Annexure-VII of Tender Document].	No	No	Allowed (Mandatory)
5	Scanned copy [in PDF format] of List of court cases of the tenderer during last five years [for details please refer Annexure-VIII of Tender Document].	No	No	Allowed (Mandatory)
6	Scanned copy [in PDF format] of duly filled up General Information of the Bidder as per FORM-A of the tender document.	No	No	Allowed (Mandatory)
7	Scanned copy [in PDF format] of duly filled up NEFT Mandate Form as per FORM-E of the tender document.	No	No	Allowed (Mandatory)
8	Scanned copy [in PDF format] of duly filled up TENDER FORM as per FORM-H of the tender document.	No	No	Allowed (Mandatory)

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9	Scanned copy [in PDF format] of any other letters / documents etc. [If agency intends to submit].	No	No	Allowed (Optional)
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Undertakings

S.No.	Description	Confirmation Required	Remarks Allowed	Documents Uploading
1	I/ We have visited the works site and I / We am / are aware of the site conditions.	No	No	Not Allowed
2	I/ We have read the tender Notice [NIT] detail. Tender document along with all the conditions attached / referred to, in this tender document, and agree to abide by the said conditions.	No	No	Not Allowed
3	I / We also hereby agree to abide by the Indian Railways Standard General Conditions of Contract [GCC], with all corrections slips up-to-date and to carry out the work according to the Special Conditions of Contract and specifications of materials and works as laid down by Railway as mentioned in the Special Conditions / Specifications.	No	No	Not Allowed
4	It is certified that I/we am/are the authorised person(s) to represent the firm and I am authorised to sign the tender and all the documents on behalf of the firm.	No	No	Not Allowed
5	It is certified that all the statement and document submitted with the offer are true and correct.	No	No	Not Allowed
6	It is certified that I/we am/are aware of the fact that this tender offer is made in the full understanding that my/our offer will be subjected to verification of all the information submitted with this tender.	No	No	Not Allowed
7	I/We am/are aware of the fact that the railway reserve the rights to amend the scope and value of the contract and to reject [or accept] this offer without assigning any financial liability.	No	No	Not Allowed

6. Documents attached with tender

S.No.	Document Name	Document Description
1	ACS_upto11_GCC-2022.pdf	Advance Corr Slip Upto ACS No 11
2	Tender_Document_Civil-2575-2026.pdf	Tender Document
3	Indian_Railway_StandardGeneral_Conditions_of_Contract_April-2022.pdf	Indian Rly Standard General Conditions of Contract April 2022

This tender complies with Public Procurement Policy (Make in India) Order 2017, dated 15/06/2017, issued by Department of Industrial Promotion and Policy, Ministry of Commerce, circulated vide Railway Board letter no. 2015/RS(G)/779/5 dated 03/08/2017 and 27/12/2017 and amendments/ revisions thereof.

As a Tender Inviting Authority, the undersigned has ensured that the issue of this tender does not violate provisions of GFR regarding procurement through GeM.

Signed By: CHANDESHWER PRASAD SINGH

Designation : Dy.CE/HQ